



No. RDA/Lab:/School & College/Bog/18/2012/156

Date: 11 December 2019

**Subject:** Sanction of deputation for a 02-member delegation from RDA Laboratory School and College, Bogura, Bangladesh to receive International School Award-2019 organized by International School Award, Dubai at Amity University in Dubai.

With the approval of competent authority, the undersigned conveys the sanction of deputation for the following persons to receive International School Award-2019 organized by International School Award, Dubai at Amity University in Dubai during 14-19 December, 2019.

Sl. No.	Name	Date of Birth	Passport Number	Issue Date	Expiry Date	Remark
1.	SHEIKH MOHAMMAD ABDUL MANNAN	31/12/1960	EE0522644	24/11/2019	23/11/2024	Principal
2.	MOHAMMAD BELAL HOSSAIN	01/01/1986	BR0545474	21/01/2018	20/01/2023	Lecturer

The terms and conditions of deputation will be as follows:

- While on deputation they will be treated as on duty.
- Expense of the participants for the travel will be borne by the office.
- They will not be allowed to stay abroad more than the approved period.
- Travelling period will be included in the approved period.

*Sd/-*

(Md. Abdus Samad)

Director (Admin)

Rural Development Academy (RDA),  
Bogura.

**Copy forwarded for kind information and necessary action to :**

- His Excellency, The Ambassador of The United Arab Emirates in Dhaka, Bangladesh.
- His Excellency, The Ambassador of Bangladesh in Abu Dhabi, The United Arab Emirates.
- Director General, Immigration and Passport Directorate, Agargaon, Dhaka.
- Director, Hazrat Shahjalal (R) International Airport, Dhaka.
- Officials of RDA Laboratory School and College, Bogura.
- Office Copy

*Sd/-*  
11.12.19

(Md. Abdus Samad)

Director (Admin)

Rural Development Academy (RDA),  
Bogura.